

# SCE Pre-Owned EV Rebate and Rebate Plus

Sample Supporting Documents



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**Tip:** To jump straight to a document on a desktop computer, hold down 'CTRL' and click the name of the document above.



#### Document #1: Driver License

A copy of the applicant's current (not expired) California driver license should be submitted for proof of residency. Please ensure all edges of the license are visible and all text is legible in your photo or scan.





# Document #2: Purchase or Lease Agreement

#### If you purchased from a dealership or vehicle retailer:

- This is a legally binding contract that was signed at the dealership before taking delivery of your vehicle. It stipulates the terms of purchase or lease. It may be on carbon paper or may be a digital copy.
- You must submit a complete, clear and legible scan/photo with all pages present.
- You must submit a final copy (executed and signed). Note: Review or pro-forma copies are
  not accepted. If you do not have the final copy, request it from your dealership or leasing
  agency.
- The date of purchase or lease shall be the date listed on the purchase or lease contract.
- You must submit one of the following documents as a complete purchase/lease agreement:
  - o Sample A: Purchase agreement, if purchased
  - o Sample B: Lease agreement, if leased
  - o Sample C: Vehicle Configuration AND Final Price Sheet, if applicable
- If you leased your vehicle prior to purchasing it, your original lease agreement is required in addition to your recent purchase agreement. Please note, to be eligible, vehicles that were previously leased and later purchased must have been originally leased as a used vehicle with a previous registered owner, and your application must be submitted within 180 days of the original lease date. Vehicles that were originally leased new or originally leased more than 180 days before application submission are not eligible.

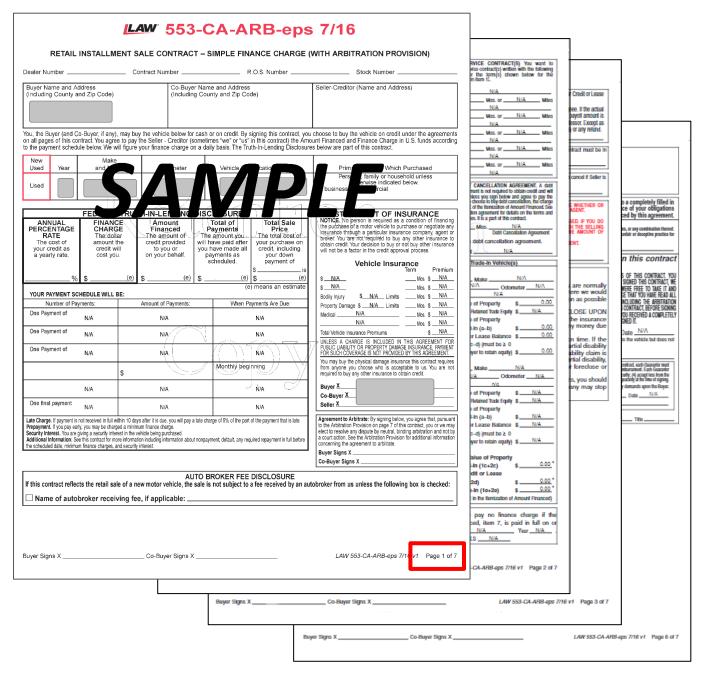
#### If you purchased from a private party seller (such as a person-to-person sale):

- If your vehicle was purchased from an individual in a private party sale, you must submit a copy of your Certificate of Title (pink slip) listing the new owner's information in place of an agreement. The Transfer Date on the new owner's Certificate of Title shall be considered the date of purchase.
  - o Sample D: Certificate of Title
- If your vehicle was purchased from an individual in a private party sale, but a bank or credit union holds the Certificate of Title, you must submit an Electronic Lien and Title document and your signed loan agreement. In these cases, additional documentation may be required to confirm your purchase date.
  - o Sample E: Electronic Lien and Title Document



### Sample A: Purchase Agreement

If you purchased from a dealership or vehicle retailer, scan all pages of your signed purchase/lease agreement and combine them into one file. All sections, signatures, and pages must be present and legible. This can be a carbon copy or a digital copy from your dealership.





#### Sample B: Lease Agreement

All sections, signatures, and pages must be present and legible. This can be a carbon copy or a digital copy from your dealership. Please note, only vehicles leased as a used vehicle that have been previously registered to another owner are eligible.

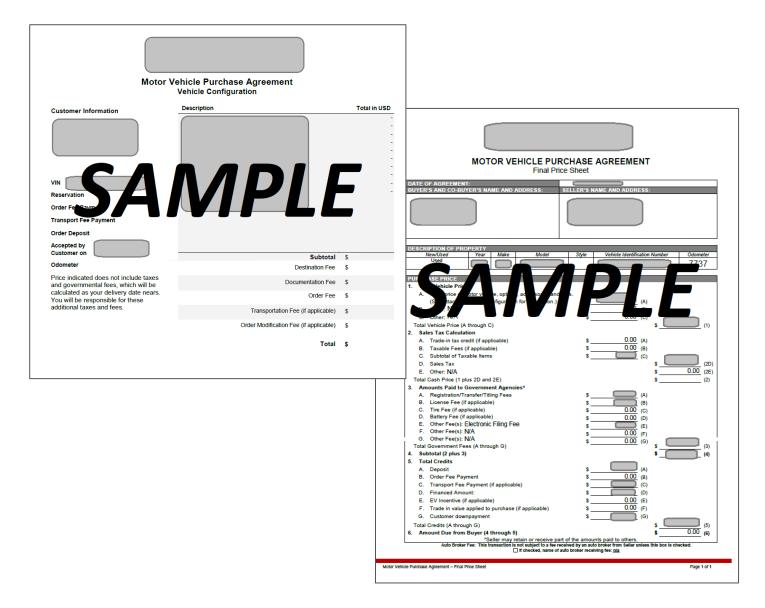




#### Sample C: Vehicle Configuration and Final Price Sheet

If you purchased your vehicle from a retailer that provides you with a Vehicle Configuration and Final Price Sheet as your Motor Vehicle Purchase Agreement, both documents shown below must be submitted together to create a complete purchase agreement.

Your Vehicle Configuration must list your VIN and the date "Accepted by Customer on" to be considered complete. If your Vehicle Configuration is missing the date "Accepted by Customer on" we may accept a copy of your signed Motor Vehicle Purchase Agreement Terms and Conditions or your Delivery Declaration.

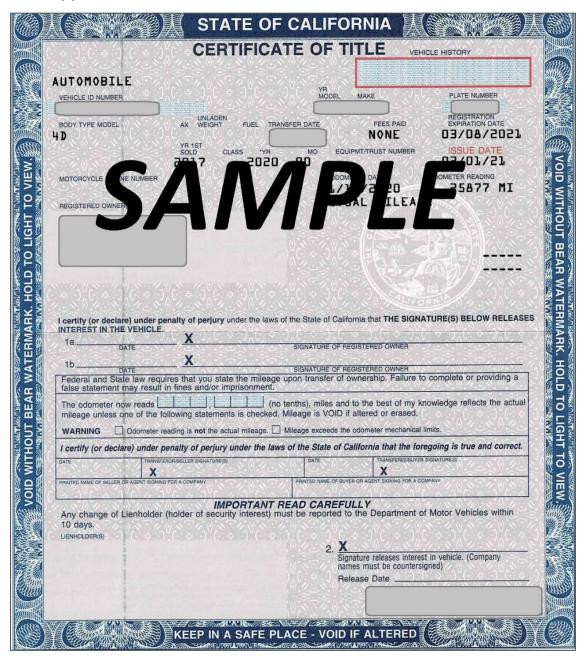




#### Sample D: Certificate of Title

If your vehicle was purchased from an individual in a private party sale and you do not have a current loan or lienholder, you must submit a copy of your Certificate of Title (pink slip) listing the new owner's information in place of an agreement.

Your Certificate of Title (pink slip) copy must show the entire document, be unsigned, and must list the applicant's name and address.

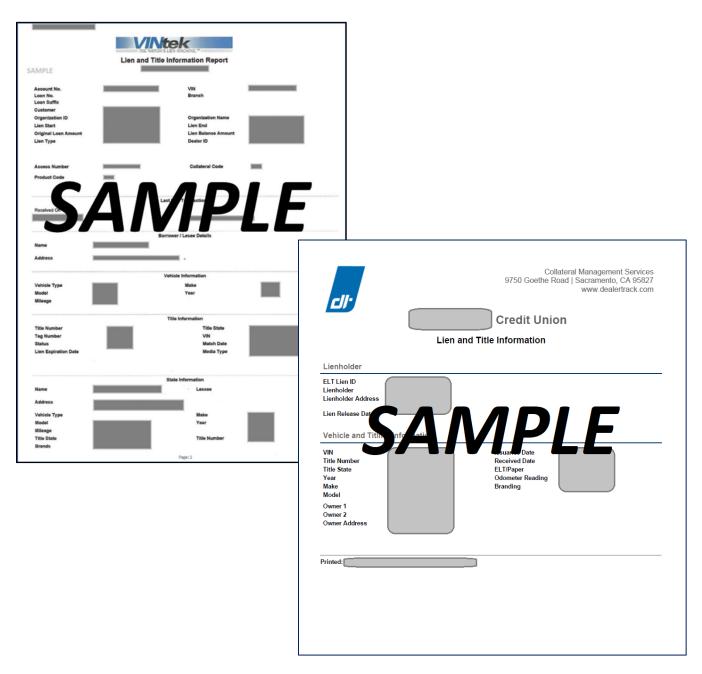




#### Sample E: Electronic Lien and Title Document

If your vehicle was purchased from an individual in a private party sale, but a bank or credit union holds the Certificate of Title, you must instead submit an **Electronic Lien and Title document** and a complete copy of your **signed loan agreement**.

The Electronic Lien and Title paperwork must be obtained from your bank or credit union. This document should show vehicle and title information and dates of purchase.



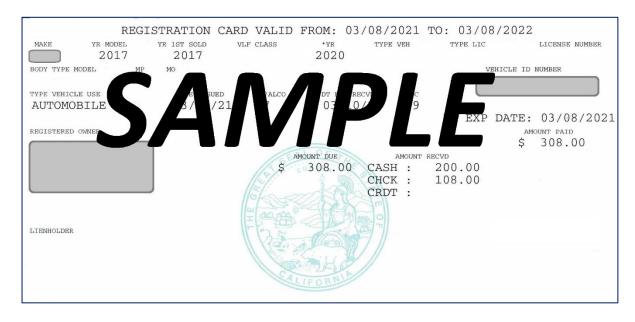


# Document #3: Proof of Vehicle Registration

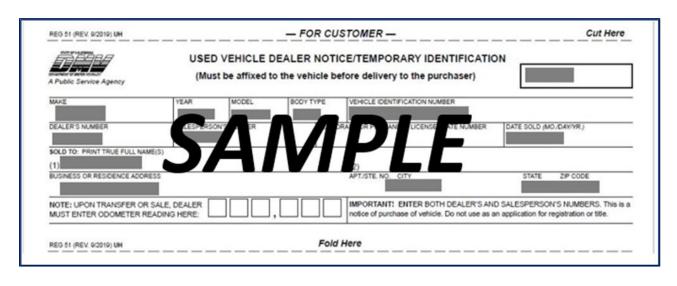
- To provide proof of vehicle registration, you may submit either your registration card from the Department of Motor Vehicles (DMV) or a valid, temporary registration from your dealership.
- Your registration card is the document you receive in the mail from the DMV along with your annual license plate sticker.
  - o Sample F: Permanent Registration Card
- Your temporary registration, sometimes referred to as the "Used Vehicle Dealer Notice," is often folded up and taped to your windshield. If submitting the temporary registration, be sure to unfold the document so all edges of the document are included. If your temporary registration is missing required details, your permanent registration may still be requested to help confirm program eligibility.
  - o Sample G: Temporary Registration
- The applicant's name must be listed as a registered owner.
- Your vehicle must be registered to your current, residential SCE address and your registration document must be valid.
- Note: If the address on your registration is not your current, residential SCE address, we do not accept Change of Address forms from the DMV. You must get an updated registration card listing your current address to be eligible.
- Your document must be a complete, legible scan or photo with all details visible.



#### Sample F: Registration Card



#### Sample G: Used Temp. Registration Card





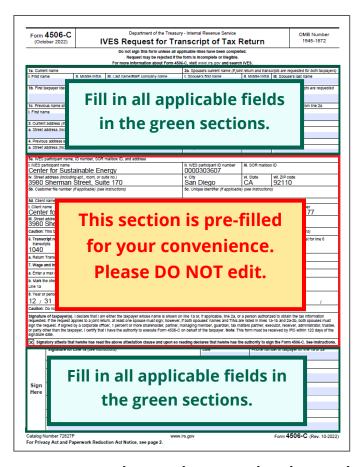
#### Document #4: IRS Form 4506-C

(if applying for Rebate Plus via Income Verification)

#### Sample H: IRS Form 4506-C

Note: This document only needs to be submitted if applying for Rebate Plus **and** not enrolled in one of the qualified public assistance programs listed on **page 14**.

- The prefilled version of this form will be provided to you during the application process. You can also download a copy of this document <a href="https://example.com/here">here</a>.
- Please sign and submit a complete, legible scan or photo with all sections in green filled out.
- Your "First taxpayer identification number" will be your Social Security Number (SSN) or your individual taxpayer identification number (ITIN) (if the individual does not have an SSN).
- Please do NOT check off the boxes "Form 4506-C was signed by an Authorized Representative" or "Signatory confirms document was electronically signed."





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Sample Supporting Documents

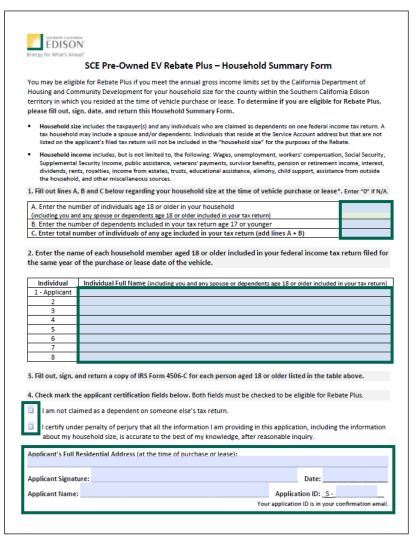
# Document #5: Household Summary Form

(if applying for Rebate Plus via Income Verification)

#### Sample I: Household Summary Form

Note: This document only needs to be submitted if applying for Rebate Plus **and** you are not enrolled in one of the qualified public assistance programs listed on **page 14**.

- A copy of this form will be provided to you during the application process. You can also download a copy of this document <u>here</u>.
- Please sign and submit a complete, legible scan/photo with all sections in green filled out.
- Your Application ID (beginning with a "S-") can be found on your Application Account Dashboard by clicking on your name in the upper right corner next to the "Logout" button.





SCE Pre-Owned EV Rebate and Rebate Plus Sample Supporting Documents

# Document #6: Public Assistance Program Enrollment Document (if applying for Rebate Plus via Enrollment in a Qualified Public Assistance Program)

Note: This document only needs to be submitted if applying for Rebate Plus **and** enrolled in one of the qualified public assistance programs listed below.

Applicants enrolled in a qualifying state or federal program must submit a document that, at a minimum, provides:

- Applicant name
- Name of the qualifying program (see list below)
- The government entity (state or tribal) or the managed care organization that issued the document
- An issue date within the last 12 months or a future expiration date beyond the date of application submission. A document that indicates an applicant's enrollment in the program ended prior to vehicle purchase will not be accepted.

#### Rebate Plus Qualifying State and Federal Programs

- Bureau of Indian Affairs General Assistance: <a href="https://www.benefits.gov/benefit/801">https://www.benefits.gov/benefit/801</a>
- CalFresh/SNAP (Food Stamps): <a href="https://www.benefits.gov/benefit/1228">https://www.benefits.gov/benefit/1228</a>
- CalWorks (TANF)/Tribal TANF:
  - https://www.benefits.gov/benefit/1229
  - o https://www.benefits.gov/benefit/627
- Drive Clean in the San Joaquin Replace Program\*:

#### https://www.valleyair.org/drivecleaninthesanjoaquin/replace/

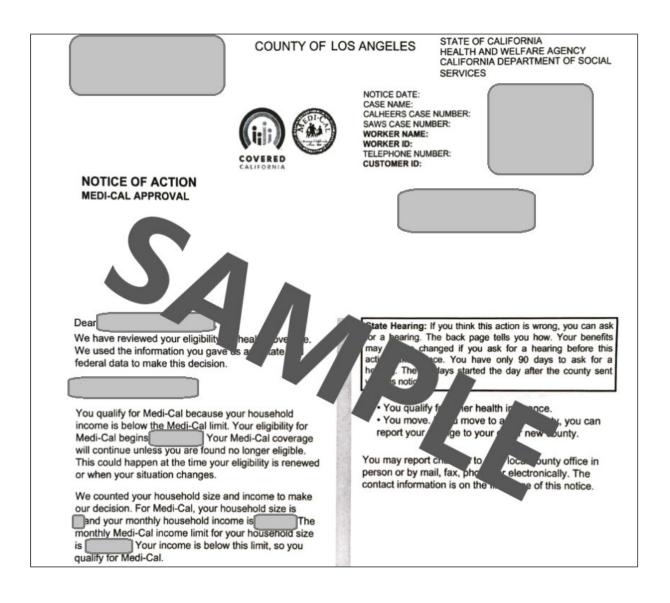
- \*Applicants with applications and supporting documents submitted on or after the eligible date listed on the <u>Program Requirements page</u> may qualify for Rebate Plus by providing their Drive Clean in the San Joaquin Replace Program approval letter that confirms their verified household income is 80% or less of the Area Median Income (AMI) for the applicant's county.
- Head Start Income Eligible (Tribal Only): <a href="https://www.benefits.gov/benefit/1899">https://www.benefits.gov/benefit/1899</a>
- Low Income Housing Energy Assistance Program (LIHEAP): https://www.benefits.gov/benefit/1540
- Medi-Cal (Income Qualified Medi-Cal Only): https://www.benefits.gov/benefit/1620
  - o See page 13 for details on acceptable Medi-Cal supporting documents.
- Medi-Cal for Families (Healthy Families A&B):
   https://www.dhcs.ca.gov/services/Pages/Medi-CalPremiumPayments.aspx
- SCE Charge Ready Home (Income-Qualified approval only): <a href="https://evhome.sce.com/residents">https://evhome.sce.com/residents</a>
- Supplemental Security Income (SSI): <a href="https://www.benefits.gov/benefit/4412">https://www.benefits.gov/benefit/4412</a>
- Special Supplemental Nutrition Program for Women, Infants, and Children
   (WIC) <a href="https://www.benefits.gov/benefit/2041">https://www.benefits.gov/benefit/2041</a>



#### Sample J: Income-Qualified Medi-Cal Notice of Action Approval Letter

Note: This document only needs to be submitted if applying for Rebate Plus **and** you are enrolled in income-qualified Medi-Cal.

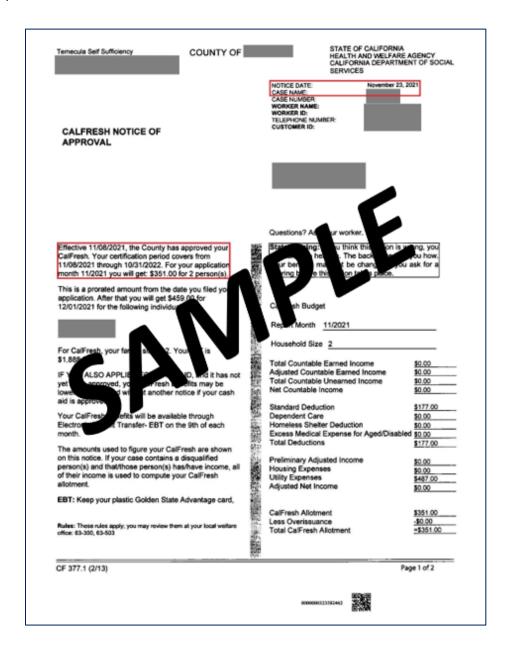
Applicants submitting proof of enrollment for income-qualified Medi-Cal must provide the Notice of Action Medi-Cal Approval Letter that confirms their income was verified within 12 months of application submission. We do not accept health insurance membership or benefit cards for this requirement.





#### Sample K: CalFresh/Food Stamps/SNAP Notice of Approval

Applicants submitting proof of enrollment for CalFresh must provide a notice that confirms they were either approved or received benefits within 12 months of application submission. We do not accept benefits cards for this requirement. A document that indicates an applicant's enrollment in the program ended prior to vehicle purchase will not be accepted.





#### Sample L: Low Income Home Energy Assistance Program (LIHEAP)

Applicants submitting proof of enrollment for LIHEAP must provide their completed CSD Form 43. Enrollment in CARE/FERA cannot be used as proof of enrollment in LIHEAP.

	Department of Community Services and Development Energy Intake Form				Official U	se Only:	
CSD 43 (10/2017)				Priority Points A.C.C.			
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ges 3 - 5 years	1	55	11/559	5			ric Company?   Yes   No
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#### Document #7: SCE Electric Bill

#### Sample M: SCE Electricity Bill

- During the application review process, you may be asked to submit a copy of your SCE electric bill.
- The applicant name does not need to be listed as the account holder name on your electric bill.
- If this is requested, please submit a recent copy of all pages of your SCE Bill displaying your SCE Service Account Number (80XXXXXXXX), service address (matching your registration address), and a date. Your customer account number beginning with a 7 is not the correct number needed for your application.





SCE Pre-Owned EV Rebate and Rebate Plus Sample Supporting Documents